



Cunningham District Bowls Association Inc

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Conditions of Play for Pennants

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1. CONTROL

- 1.1 The Controlling Body shall be the relevant CDBA Ladies' or Men's Match Committee.
- 1.2 The Controlling Body shall have full control over the conduct of the Pennant competition.
- 1.3 The Controlling Body shall have the power to enquire into and adjudicate any disputes or interpretations as they occur.
- 1.4 A decision by the Controlling Body in relation to a decision made in relation to any event, interpretation or fine imposed can be appealed in accordance with Clause 26.

2. MEMBERS OF MORE THAN ONE CLUB

- 2.1 A player must comply with:
 - 2.1.1 Bowls Australia: "Affiliation and Eligibility to Play Policy" (Clauses 5 and 6).
 - 2.1.2 Bowls Queensland: "State Pennant – Mandatory Conditions of Play at District Level and State Pennant Finals" as amended from time to time.

3. ENTRY REQUIREMENTS

- 3.1 It is a condition of entry for this event that all players are familiar with and accept these Conditions of Play.
- 3.2 Clubs shall submit entries on the official nomination form accompanied by the prescribed fee, by the closing time advertised by the Controlling Body.
- 3.3 Entries not on the official Nomination Form or not containing the required information and fee, not legible or not received by the closing date can be rejected.
- 3.4 Where it is necessary to structure a draw without byes, the Controlling Body can seek additional entries after the closing date or reject submitted entries. If a submitted entry is rejected, the Club will be advised in writing of the reason for the rejection within seven days.

4. ELIGIBILITY TO PLAY

- 4.1 Only a male player whose nominated club is affiliated with the Cunningham District Bowls Association can be selected to play in the CDBA Men's Pennant competition.
- 4.2 Only a female player whose nominated club is affiliated with the Cunningham District Bowls Association can be selected to play in the CDBA Ladies' Pennant competition.
- 4.3 Provisions for Selection:
 - 4.3.1 The player was a financial member of their nominated club on 30th June that year.
 - 4.3.2 The player has not played in another Pennant Division within that Divisional Round.
 - 4.3.3 The Controlling Body shall determine all questions of eligibility.

5. SUBSTITUTES

- 5.1 Eligible substitutes are permitted throughout the competition.

6. GRADING, PROMOTION AND DEMOTION OF PLAYERS IN A ROUND

Ladies

- 6.1 A bona fide player can play in any division until she becomes graded for a Division.
- 6.2 A player becomes graded for a division after playing a total of three games in that division or in a combination of that division and any higher division.
- 6.3 Once graded for a division, a player cannot play in a lower division.

- 6.4 Having become graded for a division, a player can still play in a higher division at any time during divisional rounds, however, a player can, as a result of playing in the higher Division subsequently become graded for a higher division in accordance with clause 6.2.
- 6.5 When a club has two or more sides in a division
 - 6.5.1 Each side shall be considered as playing in a separate division for the purposes of grading players in accordance with clause 6.2.
 - 6.5.2 After becoming graded, a player shall not transfer from one side to the other.
- 6.6 In order to play in a preliminary final or final, a player must have previously been graded in that division or be one of the two players eligible for promotion under clause 7.3.

7 ELIGIBILITY TO PLAY IN FINALS

7.1 Men

- 7.1.1 Any player, having played one less than half the number of rounds (i.e. four of nine rounds or four of ten rounds) in any combination of divisions, shall become eligible to compete in finals play only in the highest division, in which he played during the Pennant season.
 - 7.1.1.1 Provided always that any player having played one less than half the number of rounds in any one Division shall be eligible to play in Finals Play only in that Division or above.
 - 7.1.1.2 Any player having satisfied clause 7.1.1.1 in two divisions shall be eligible to play in finals play only in the higher of the two Divisions.
 - 7.1.1.3 A bye may be used to qualify for finals play only for that division in which the bye occurs or for a division below that in which the bye occurs – providing that the player plays in no other division during that bye round.
- 7.1.2 Clubs involved in finals play shall provide a list of their participating players' names and membership numbers to the Controlling Body at the CDBA office a minimum of 72 hours prior to the start time of each of these two events.

7.2 Ladies

- 7.2.1 Only a bona fide player who meets the eligibility requirements of clause 4, and has been graded in accordance with clause 6, shall be eligible to play in finals play and only for the division in which they are graded.
- 7.3 A maximum of two players from a lower Division in which the Club competes can play up providing that:
 - 7.3.1 All the players who are eligible to play for that side under Clause 7.1 are genuinely unavailable because of ill health, work or such other reason being advised in writing by the side manager or club secretary to the Controlling Body, and
 - 7.3.2 The Controlling Body pre-approves in writing the reason for players not being available and also the players which the club proposes to play in their stead.
- 7.4 If a side has insufficient players graded in accordance with clause 7.1, plus two eligible players allowed to 'play up' in accordance with clause 7.3, then the side shall forfeit.
- 7.5 In determining eligibility the Controlling Body will ONLY accept the result sheet submitted after each game. The Respective Ladies and Men's Match Committees will advise method and timing for submission of all match details.

8. STRUCTURE OF THE COMPETITION

8.1 Allocation, Promotion and Relegation of Clubs

- 8.1.1 This is the direct responsibility of the Controlling Body, which will give consideration to the allocation, promotion and relegation of sides in order to achieve a fair and balanced competition.

8.2 Divisions

8.2.1 The competition shall be divided into a number of Divisions determined by the Controlling Body within the following parameters:

Ladies

8.2.1.1 Division 1,2,& 3, shall have a maximum of six sides, Division 4 and lower which can have up to eight sides.

Men

8.2.1.2 Divisions 1, 3, 4, 5 and 6 shall have six sides.

8.2.1.3 Division 2 shall have ten sides.

8.2.1.4 The Controlling Body shall include in any additional division or divisions such number of teams that shall ensure a fair and balanced competition.

8.2.2 The Controlling Body may change the number of divisions in the competition, and the number of sides in any division, to allow all sides nominating for a place in the competition to obtain a place.

8.2.3 The Controlling Body can give two clubs approval to nominate a joint Pennant side if requested to do so or if this becomes necessary to make up the required number of entries to avoid byes.

8.3 Sides

8.3.1 **Men:** A side shall consist of:

8.3.1.1 For all divisions: three teams of four eligible players (a total of 12 players), playing fours.

8.3.1.2 As permitted by Law 39.2.2 and Appendix A.1.4.8, the period immediately after the scheduled start time of a game, during which players should be present, has been set at fifteen minutes. (See Law 39.2.3 and DR 2.5)

8.3.2 **Ladies:** A side shall consist of:

8.3.2.1 For divisions 1 and 2: three teams of four eligible players (a total of 12 players), playing fours.

8.3.2.2 For divisions 3 and lower: two teams of four eligible players (a total of eight players playing fours).

8.4 Multiple Sides in a Division

8.4.1 **Men:** A club shall not have more than one side in any division, except for the lowest division played in the competition where a club can have a maximum of two sides.

8.4.2 **Ladies:** A club can have more than one side in any division. When such a situation occurs, the sides will be known as club "one colour chosen by the club", club "second colour chosen by the club", etc.

8.5 Divisional Rounds

8.5.1 Apart from finals play, all matches will be played on a round robin basis, with all sides in a division playing each other once (either at home or away). However, if the number of sides in a division is less than eight, the Controlling Body can decide to have any number of the matches played on a round robin basis with the corresponding number of sides playing each other twice (both home and away).

8.6 Finals Play

8.6.1 Where there are less than eight sides in a division: at the conclusion of the divisional rounds in each Division, a Semi Final and a Final will be played on a knockout basis as follows:

8.6.1.1 The side ranked highest in accordance with clause 18.3 in each Division will receive automatic entry into the Final play off.

8.6.1.2 The sides ranked second and third highest in accordance with clause 18.3 in each Division will play each other in a Semi Final for the right to play in the Final.

8.6.2 Where there are eight or more sides in a Division: at the conclusion of the divisional rounds in each Division, Preliminary Finals shall be played as follows:

8.6.2.1 Game 1 The sides ranked first and second in accordance with Clause 18.3 in each Division shall play off – the winner goes into the Final and the loser goes to the Semi Final (Clause 8.6.1.2).

Game 2 The sides ranked third and fourth in accordance with Clause 18.3 in each Division shall play off – the winner goes to the Semi Final (Clause 8.6.1.2) and the loser is eliminated.

8.6.3 Host clubs and any alternative clubs selected for finals play will be announced prior to the commencement of the first round of the competition.

9. PLAYED IN ACCORDANCE WITH THE LAWS OF THE GAME

9.1 All Pennant Matches shall be played according to the Laws of the Sport of Bowls (Crystal Mark 3rd Edition), as amended from time to time, and these Conditions of Play.

10. DATES AND TIME OF PLAY

10.1 All games will be played on the advertised date subject to the provisions of Clause 13.

10.2 The scheduled starting time for all games shall be:

10.2.1 **Men:** 1:00pm

10.2.2 **Ladies:** 9:30am

10.3 With the mutual agreement of both side managers and the umpire, the game can commence earlier.

11. ENDS TO BE PLAYED

11.1 The number of ends to be played is twenty one (21) – no time limit. Dead ends shall be replayed.

12. TRIAL ENDS AND PRACTICE

12.1 Two (2) Trial Ends shall be allowed prior to the scheduled starting time of each day's play.

12.2 Practice is allowed in accordance with Law 4.

12.2.1 Practice by members of Pennant Sides is allowed on the Host Club's greens before Pennant matches provided:

12.2.1.1 A green is available.

12.2.1.2 Practice ceases sixty (60) minutes prior to the scheduled start time of the match.

13. INCOMPLETE ROUND / INCLEMENT WEATHER

13.1 If during Divisional Rounds, a justifiable cause e.g. inclement weather or greens unfit for play, prevents the start of any Match within one (1) hour of the scheduled start time, that Match shall be abandoned and Clause 13.4 will apply. Note: Inclement weather can be the result of rain, high wind, lightening, darkness, hot weather (as defined in the Bowls Australia 'Extreme Weather Policy – Hot weather Section') or any other climatic condition that can pose a danger to the players or officials.

13.2 If a Match in a Divisional Round is interrupted and less than fifty (50) ends are completed, (thirty eight (38) ends for Ladies Div 3,4, or lower) all reasonable efforts should be made to complete the Match on the same day. If completion of the game on the same day is not possible, then Law 32 applies and that Match shall be completed in accordance with Clause 13.5.

13.3 If a Match in a Divisional Round is interrupted and at least fifty (50) ends have been completed, (thirty eight (38) ends for Ladies Div 3,4, or lower) all reasonable efforts should be made to complete the Match on the same day. If completion of the game on the same day is not possible, then that Match shall be deemed completed at the time of the stoppage and the Match Points, Margin and Percentage Shots shall be awarded accordingly.

13.4 Abandoned Match

13.4.1 If, during the Divisional Rounds, a justifiable cause (e.g. inclement weather) prevents the start of any Match, then:

13.4.1.1 If the Controlling Body determines that the result of an abandoned Match can affect the sides eligible for Finals Play or relegation, then the Controlling Body will reschedule the Match to be played at a time and place determined by the Controlling Body.

13.4.1.2 If the Controlling Body determines that the result of an abandoned Match will not affect the sides eligible for Finals Play or relegation, then that Match will not be played and no Match Points, Margin or Percentage Shots will be awarded.

13.5 Incomplete Match

13.5.1 If, during Divisional Rounds, a Match is commenced and a justifiable cause prevents the minimum number of ends being completed for the Match to be 'deemed completed' under Clause 13.3, then if the Controlling Body determines:

13.5.1.1 That the result of an incomplete Match can affect the sides eligible for Finals Play or relegation, then the Controlling Body will reschedule the Match to be continued at a time and place determined by the Controlling Body.

13.5.1.2 That the result of an incomplete Match will not affect the sides eligible for Finals Play or relegation, then that Match can be requested to be played and if not played no Match Points, Margin or Percentage Shots shall be awarded.

13.6 Lights can be used to enable a game to be completed i.e. the number of ends played, as specified in Clause 11.

14. SIDE MANAGER

14.1 Each side will have a playing or non-playing manager. The name and telephone number of such manager will be shown on each competition result sheet.

15. DRAW FOR RINKS

- 15.1 The draw for cards and rinks shall be carried out by the Side Managers at the Host Club at least half an hour before the scheduled starting time of the competition. Should the visiting Side Manager not be present at that time, then the home Side Manager can randomly draw the allocation of rinks.
- 15.2 During Finals Play, the allocation of rinks for each Division shall be conducted by not less than two members of the relevant Ladies' or Men's Match Committee not later than forty five (45) minutes prior to the scheduled start time. Side Managers will then proceed as indicated by Clause 15.1.
- 15.3 When two (2) games are played at a Club on the one day, one game shall be played in an East/West direction and the other game shall be played in a North/South direction.

16. PLAYER MOVEMENTS DURING PLAY (See Appendix A.4.1.7)

- 16.1 Players can only walk up to the head as follows:
 - 16.1.1 **Leads** after the second player in their team has delivered their second bowl.
 - 16.1.2 **Seconds** after delivery of their second bowl.
 - 16.1.3 **Thirds** after delivery of their second bowl.
 - 16.1.4 **Skips** after delivery of each of their bowls.

17. POSITION OF PLAYERS WHEN NOT PLAYING

- 17.1 **At the mat end** Players not delivering a bowl should stand a minimum of one (1) metre behind the mat.
- 17.2 **At the head** Players not controlling the head should stand a minimum of two (2) metres behind the head or on the surrounds of the green if the jack is in the ditch, or well clear of the head if it is not possible to stand on the surrounds.
- 17.3 **At the start of each end** Only the skip or deputy will be at the head.

18. SCORING

- 18.1 The side scoring the highest number of shots in each match at the end of play, shall be the winner.
- 18.2 The position of Sides in a Division will be determined by awarding the following points for each Match of each round:
 - 18.2.1 Two (2) Match Points for the side with the highest aggregate shots.
 - 18.2.2 Zero (0) Match Points for the side with the lowest aggregate shots.
 - 18.2.3 One (1) Match Point for each side if the aggregate shots are equal.
 - 18.2.4 Where a side has been allocated a Bye no Match Points will be awarded and no shots for / against will be recorded.
- 18.3 After the completion of any round, the relative positions of the sides (see Law 27) will be determined in decreasing order by:
 - 18.3.1 Maximum Aggregate **Match Points**. If equal then
Maximum Aggregate **Margin**: the difference between "totals shots for" and "total shots against". If there is still equality, then
Maximum Aggregate **Percentage Shots**: the "total shots against" each side shall be divided into the "total shots for" each side and be expressed as a percentage.
- 18.4 In all semi-finals and finals, if the overall score is tied an extra end will be played by each team (rink) until a winner is decided.

19. GREEN FEES

19.1 For **Divisional Rounds**:

19.1.1 For Men's Pennants, players will pay green fees to their home Club.

19.1.2 For Ladies' Pennants:

19.1.2.1 Players will pay green fees and food costs as set by their Club to their Home Clubs.

19.1.2.2 Host Clubs will provide sandwiches for the visiting players and managers.

19.2 For **Finals Play**, green fees shall be paid to the Host Club. The Controlling Body will nominate the green fees to be paid by the players at the time of nominating the Host Clubs for Finals Play.

20. USE OF ELECTRONIC DEVICES

20.1 The use of electronic devices such as mobile phones, radios, paging devices, etc. by either players or spectators, is not permitted within six (6) metres of the green whilst a Match is in progress. However, in special cases (doctors' pagers etc.) a player may request exemption from this rule from the Controlling Body prior to the commencement of play.

21. ATTIRE

21.1 Dress requirements shall conform with Bowls Queensland Clause 14.

22. REFRESHMENTS

22.1 **Men:** There shall be no scheduled interruption to play for refreshments during the game. The Host Club shall provide refreshments free of charge and shall announce prior to the start of play, whether afternoon tea will be taken on-the-run or shall be made available after the game.

23. PENNANT BADGES AND FLAGS

23.1 The winning Club will be provided with Pennant badges for each player who played in the Final i.e.

23.1.1 **Men:** All Divisions – 14 badges (12 players plus 2 reserves)

23.1.2 **Women:** Divisions 1 and 2 – 14 badges (12 players plus 2 reserves)

Division 3 and lower – 10 badges (8 players and 2 reserves)

23.2 A badge will be provided for the winning non-playing Side Manager in each Division.

23.3 Pennant Badge and Flag colours are as follows:

| | | | | | |
|------------|-----------|------------|--------|------------|------------|
| Division 1 | Purple | Division 2 | Navy | Division 3 | Red |
| Division 4 | Green | Division 5 | Gold | Division 6 | Light Blue |
| Division 7 | Mid Brown | Division 8 | Orange | | |

24. FORFEITS AND PENALTIES

24.1 An infringement of the Laws of the Sport of Bowls will invoke penalties as specified in the Law Book.

24.2 In the event of a Club not completing a series, the sides drawn against that Club in subsequent Matches will be allotted Match Points, Margin and Percentage Shots in accordance with Clause 24.3 for each Match not completed.

24.3 In the event of a Club forfeiting a Match:

24.3.1 The Club receiving the forfeit shall be allotted two (2) Match Points and a Margin calculated by averaging the Margins gained by the remaining completed

Matches in that round in that Division, each rounded to the nearest whole number (0.5 rounded up).

- 24.3.2 The side forfeiting shall be awarded no Match Points and the reverse of the average Margin as calculated in Clause 24.3.1.
- 24.3.3 The forfeiting Club will be fined an amount of \$75, subject to the provisions of Clause 24.4.
- 24.3.4 **Men** players in the forfeiting side, who have already qualified for Finals Play, shall not play in a lower Division during that Round.
- 24.4 A Club forfeiting for a second time will be fined \$250 and disqualified for the remainder of the competition.
- 24.5 Prior to the commencement of the competition, a Club that has obtained a certification in writing from a player who is subsequently found to be ineligible to play, will not be penalized except in Finals Play, where Clause 24.7 will apply.
- 24.6 Where an ineligible player is played by a Club in a round and the Club, in the view of the Controlling Body, has not taken all reasonable steps to ensure the player's eligibility and/or where a Club and/or player has deliberately violated these rules:
 - 24.6.1 For each occurrence the offending side will lose all Match Points gained in that round and the total 'shots for' shall be altered by reducing its total by fifteen (15) shots. In addition the offending Club/player will be disqualified from playing in the competition for a period determined by the Controlling Body.
 - 24.6.2 For each occurrence the non-offending side shall receive two (2) Match Points regardless of who won or lost the round, but the total 'shots for' will not be altered.
 - 24.6.3 For the second and each subsequent offence, in addition to the provisions under Clauses 24.6.1 and 24.6.2, the player will be fined \$25. A player who becomes ineligible to play for any reason and does not inform their nominating Club will be disqualified from further participation in all or part of the competition and in addition can, at the option of the CDBA, be charged under the CDBA Constitution and Clauses and suffer such other penalties as the CDBA may determine.
- 24.7 Notwithstanding Clause 24.5, when an ineligible player is played by a Club in Finals Play, that Club will be disqualified.

25. PENALTY FOR BREACH OF THESE CONDITIONS

- 25.1 Where a penalty is not specified, the penalty for a breach of these Conditions of Play will be determined by the Controlling Body at its absolute discretion.

26. COMPLAINTS AND APPEALS PROCEDURE

26.1 General

26.1.1 This procedure applies only to infringements of these Conditions of Play for Pennants. This procedure has been set up to ensure that where possible, complaints are resolved before the next round of the competition. General discipline and other matters outside the scope of the Conditions of Play are handled in accordance with the CDBA Constitution.

26.2 Lodging a Complaint

26.2.1 A complaint against an infringement of the Pennant Conditions of Play can be lodged in a report from either the Side Managers (notation on the Result Sheet), or in writing by a District Official or Club (issued under the signature of the Club Secretary) against a participant in this competition within forty eight (48) hours of the cessation of the match in question.

26.3 Who shall handle complaint

26.3.1 Upon the receipt of a complaint, the District Secretary shall:

- 26.3.1.1 Advise the player and their Club of the details of the complaint and advise them that they can make a written submission and/or have

a right to be represented in accordance with Clause 26.6 at the hearing.

26.3.1.2 Advise the player and their Club of the date, venue and time of the Controlling Body hearing.

26.3.1.3 Provide the Controlling Body Chairperson with full details of the complaint.

26.3.2 Investigation of the Complaint

26.3.2.1 The complaint will be investigated by the Controlling Body, who shall meet within three (3) days of receiving the complaint on the date, venue and time advised to the player and their Club in Clause 26.3.1.2.

26.3.2.2 The decision of the Controlling Body will be given to the Club/player if present, at the conclusion of submissions (if any). If the Club or player is not in attendance the player's Club will be advised of the outcome no later than 12:00 noon on the day following the Controlling Body hearing and the result will be confirmed in writing with the Club at the earliest practicable time.

26.4 Right of Appeal

26.4.1 The player or their Club has the right of appeal. Advice of intention to appeal together with any written submissions shall be lodged with the District Secretary no later than 12:00 noon on the second day following the player/Club being made aware of the decision by the Controlling Body.

26.4.2 The appeal hearing will be held on a date, and at a venue and time determined by the Appeal Tribunal (refer Clause 26.5), but no later than two (2) days after receipt of the appeal. The District Secretary shall advise the player and their Club of the details of the time, date and venue of the Appeal Tribunal Hearing and of their right to representation in accordance with Clause 26.6.

26.4.3 The decision of the Appeal Tribunal will be given to the Club/player if present, at the conclusion of submissions (if any). If the Club or player is not in attendance, the player's Club will be advised of the outcome no later than 12:00 noon on the day following the Appeals Tribunal hearing and the result will be confirmed in writing with the Club at the earliest practicable time.

26.4.4 The decision of the Appeals Tribunal shall be final.

26.5 Appeal Tribunal

26.5.1 The Appeal Tribunal shall comprise, in accordance with Clause 15 of the CDBA Constitution (Clause 24), three (3) persons who shall hear the appeal and make a determination.

26.6 Representation

26.6.1 In respect of a Controlling Body and/or Appeals Tribunal Hearing, a person or Club who is the subject of a complaint shall:

26.6.1.1 have the right to present in writing or in person a response to the complaint;

26.6.1.2 have the right to attend scheduled hearings and to call evidence and witnesses;

26.6.1.3 not be entitled to be represented by or have a solicitor, barrister or other agent attend any hearing.

26.6.1.4 A junior person shall be accompanied by a parent/guardian.