



Cunningham District Bowls Association Inc

ABN 30 083 980 317

PO Box 166 Acacia Ridge Qld 4110 | T: 0408 382 880 | W: cdba.org.au | E: cunninghamdba@gmail.com


Expressions of Interest are called for the CDBA Men's and Ladies Selection Committees. All positions are for the period 1 July 2019 to 30th June 2020.

- Men's Selection Committee 2019-2020 (3 positions available)
- Ladies Selection Committee 2019-2020 (3 positions available)

Closing date for nominating for either of the above Selection Committees is Monday 17th June 2019 at 4pm. Expressions of interest may be sent to Cunningham District Bowls Association by mail at PO Box 166 Acacia Ridge Qld 4110 or by email to cunninghamdba@gmail.com

Interviews for the above positions will commence shortly after the closing date.

Note: Above positions are open to all financial male and female members whose nominated declared club is affiliated with the CDBA.



Michelle Davidson
Secretary CDBA
15 May 2019



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EXPRESSION OF INTEREST FORM

Nominees must be financial members of and have declared for a club which is affiliated with the CDBA.

Position (please tick) Men's Selector Ladies Selector

Responsibilities: Refer to attached documents which outlines the relevant committees' & individuals' roles and responsibilities which must be returned signed with this Expression of Interest and received by CDBA, by the 4pm Monday 17th June 2019.

(Pre-Requisite: Applicants for all positions must have their own email and phone number. All applicants must be financial Members of and have nominated a CDBA club as their declared club)

Applicant's Details - Please Print

Surname:..... First Names:

Address.....

Post Code: Declared Club: BQ Number:.....

Daytime Contact No: Mobile No: 04.....

Email Address:@.....

Blue Card No: Expiry Date:/...../..... Date of Birth:/...../.....

Short Curriculum Vitae of experience/skills relevant to the above position (if insufficient space please provide a signed attachment):

National:

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State:

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District:

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Club:

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Signature..... Dated:/...../.....



DISTRICT SELECTION COMMITTEE

REPORTING RELATIONSHIPS: The Selection Committee is responsible to and reports to the CDBA Management Committee.

PURPOSE OF THE COMMITTEE: To select players, teams and sides to represent Cunningham District at all Inter-District and State District Sides Championship and special events as required.

Principal Responsibilities:

- Within the first 30 days of appointment the Selection Committee must convene and appoint a Chairperson
- Provide the Systems Administration Committee (SAC) with accurate details of upcoming events to be uploaded to the on-line nomination system that allows reasonable and sufficient time for player nominations and selections.
- Immediately after each event the Selection Committee shall provide write-ups and photos (where available) to the SAC for inclusion on the CDBA website and social media platforms.
- To liaise with the District Secretary to ensure all requirements are met for Inter-District and Bowls Queensland events
- To set realistic goals for the District Side to achieve
- Attend District and Inter-District representative events
- Submit names of players for each event for approval by the CDBA Management Committee prior to any player/team/side announcement.
- Advise the District Side Manager of selections made for any given event
- Advise unsuccessful nominees, prior to the teams/sides publication, for any given event
- Maintain a record of the number of District Representative games played by all players
- Conduct annual self assessments of the committee's operations
- In conjunction with the District Coach and Manager develop and document both annual and longer term plans, programs and strategies aimed at the improvement of the District sides performance
- Work and consult with the District Coach in regards to specialized team trainings or individual training programs.
- Work cohesively with all CDBA officials

Committee Chairperson (Roles & Responsibilities):

- Chair and convene all meetings or teleconferences, keeping minutes/records of these meetings of which a summary shall be included in the Selection Committee's monthly report to CDBA Management Committee.
- Prior to a meeting ensure all committee members have an agenda, necessary documentation and all other relevant information that will assist them to participate fully in the meeting
- Prepare a monthly report to the Management Committee covering the activities for the month, report on events and results and details of each event attended by committee members including District and Club events which the selection committee member/s attended.
- Prepare a written report for each Council Meeting and for inclusion in the Annual Report
- Document and update all processes used by the Selection Committee
- Prepare Succession Plans for Selection Committee positions

Key Result Areas:

The State District Sides Championship is the pinnacle of events for District Sides in Queensland. The ultimate goal is for the Cunningham District Side/s to win this event. Inter-District matches are viewed as development opportunities for players and teams.

Success of the Selection Committee shall be assessed by comparing actual results to forecast targets of the various competitions and shall include self-assessment by the members of the Selection Committee.

Limitations:

The committee members are not authorised to:

- Make policy or regulations or make a commitment to change any policy or regulation that may be binding on the CDBA
- Make press or social media statements that may be considered defamatory of the CDBA, CDBA Officials, or Players.
- Exceed budget or modify annual plan without prior Management Committee approval
- Directly approach Bowls Qld or Bowls Australia without the express authority of the CDBA Management Committee.

Signed By Applicant: _____ Date: _____/_____/_____