



# National Umpire Re-accreditation Application Form



## Your details

<b>Participant's name</b>	
<b>Your address</b>	
<b>Club name</b>	
<b>District</b>	
<b>Contact phone</b>	
<b>E-mail address</b>	
<b>Date</b>	
<b>NOAS number</b>	
<b>Expiry Date</b>	
<b>Course</b>	<b>Cost</b>
Umpire Re-accreditation	\$33 INC GST

Requirements to gain accreditation:

1. Complete the application form and return with the payment to Bowls Queensland.
2. A copy of the laws of the sport of bowls. (own cost)
3. Submit to the assessor your signed Australian Sports Commissions Code of Ethics/Bowls Australia – Official's Code of Behaviour form.
4. Successful completion of Umpire re-accreditation course.

Please ensure that you bring with you a pen/pencil, hat/cap and bowls shoes, in preparation for both the on the green and theoretical components.

## Payment Options

Payment for (one or all) the Official Accreditation Courses accreditation includes:

- One copy of the Officiating Manual.
- The administration of your accreditation by Bowls Queensland and Bowls Australia.
- Delivery of the courses

Please accept my payment: by **cheque**  **money order**  **credit card**  **or cash**  (Tick appropriate)  
The fees are payable to **Bowls QLD**.

## Payment Information

Bowls Queensland Direct Deposit: BSB: 034036 Account No: 366261 Date:

Credit Card: Visa  MasterCard  Other  (Tick appropriate)

Card:  Visa  MasterCard Card Number: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_ Exp:\_\_\_\_/\_\_\_\_ :

\$\_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Credit card fee equates to 2.5% of the transaction and reflects bank processing fees.\***This will be automatically charged to the balance if it is not included in your total.**

## Refunds and cancellations

Refund requests of an attended course which you are deemed as not passing, will not be approved.

Payment for the accreditation must be received by Bowls Queensland prior to the scheduled start date of the course.

## Australian Sports Commissions Code of Ethics

Responsibility for the ethical conduct of sport in Australia rests equally with officials, players, administrators, coaches, spectators, media, educators, parents, governments, sponsors and team owners.

The duty of the sports official is to act as an impartial judge of sporting competition. This duty carries with it an obligation for the official to perform with accuracy, consistency, objectivity and the highest sense of integrity.

In order to preserve and encourage confidence in the professionalism and integrity of officiating, officials must first foster ethical behaviour.

Sports officials have the right to expect:

- their health and safety are paramount;
- they are treated with respect and openness;
- they are appointed to a level of competition appropriate to their level of competence;
- and they have access to opportunities for self-improvement.

Sports officials code of ethics:

- Place the safety and welfare of the participants above all else.
- Accept responsibility for all actions taken.
- Be impartial.
- Avoid any situation that may lead to a conflict of interest.
- Be courteous, respectful and open to discussion and interaction.
- Value the individual in sport.
- Seek continual self-improvement through study, performance appraisal and regular updating of competencies.
- Encourage inclusivity and access to all areas of officiating.
- Be a positive role model in behaviour and personal appearance.
- Refrain from any form of personal abuse towards athletes.
- Refrain from any form of sexual harassment towards athletes.
- Show concern and caution towards sick and injured athletes.

### **Bowls Australia – Official's Code of Behaviour**

1. Respect the rights, dignity and worth of every human being.
  - Within the context of the activity, treat everyone equally regardless of sex, disability, ethnic origin or religion.
2. Ensure the athlete's time spent with you is a positive experience.
  - All athletes are deserving of equal attention and opportunities.
3. Treat each as an individual.
  - Respect the talent, developmental stage and goals of each individual athlete.
4. Be fair, considerate and honest with athletes.
  - Help each athlete reach his or her full potential.
5. Be professional and accept responsibility for your actions.
  - Language, manner, punctuality, preparation and presentation should display high standards.
  - Display control, respect, dignity and professionalism to all involved with the sport – this includes opponents, officials, administrators, the media, parents and spectators.

6. Make a commitment to providing a quality service to your athletes.
  - Maintain or improve your current NOAS accreditation.
  - Seek continual improvement through performance appraisal and on-going official education.
  - Provide a training program, which is planned and sequential.
  - Maintain appropriate records.
7. Operate within the rules of bowls.
  - The guidelines of national and international bodies governing bowls should be followed. Please visit [www.bowlsaustralia.com.au](http://www.bowlsaustralia.com.au) for a copy of the constitution, by-laws and relevant policies, e.g. Anti-doping Policy, selection procedures etc.
  - Officials should educate their athletes on drugs in sport issues in consultation with the Australia Sports Drug Agency (ASDA).
8. Any physical contact with athletes should:
  - Be appropriate for the situation.
  - Be necessary for the athlete's skill development.
9. Refrain from any form of personal abuse towards your athletes.\*
  - Includes verbal, physical and emotional abuse.
  - Be alert to any forms of abuse directed towards your athletes from other sources whilst in your care.
10. Refrain from any form of harassment towards your athletes.\*
  - This includes sexual and racial harassment, racial vilification and harassment on the grounds of a disability.
  - You should not only refrain from initiating a relationship with an athlete, but should also discourage any attempt by an athlete to initiate a sexual relationship with you, explaining the ethical basis of your refusal.
11. Provide a safe environment for training and competition.
  - Ensure equipment and facilities meet safety standards.
  - Equipment, rules, training and the environment needs to be appropriate for the age and ability of the athlete.
12. Show concern and caution towards sick or injured athletes.
  - Provide a modified officiating program where appropriate.
  - Allow further participation in officiating and competition only when appropriate.
  - Encourage athletes to seek medical advice when required.
  - Maintain the same interest and support towards sick and injured athletes.
13. Be a positive role model for your sport and athletes, both on and off the green

\* Please refer to the Harassment-Free Sport Guidelines available from the Australian Sports Commission for more information on harassment issues.

#### OFFICIALS SHOULD

- Be treated with respect and openness.
- Have access to self-improvement opportunities
- Be matched with a level of officiating appropriate to their level of competence.

NAME: \_\_\_\_\_ SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

## Recognition of Performance as an Official

COMPETENCY		Y	N	NA
1	Demonstrates ethical behaviour expected of an official			
2	Demonstrates attention to planning and preparing to officiate			
3	Identify and manage the risks associated with officiating			
4	Demonstrates a positive and cooperative attitude towards other officials, players and spectators			
5	Using the Laws of the Sport of Bowls in Australia, correctly identify and interpret the laws relevant to marking when called upon to do so			
6	Assume the appropriate position for a marker to stand on the green during a game			
7	Identify and correctly demonstrate the equipment that a measurer needs in their possession during the game			
8	Utilise a range of communication strategies to communicate decisions to players in an inclusive manner			
9	Maintain a level of fitness appropriate to the standard of bowls at all levels of the game			
10	Display a range of body language techniques in order to promote professionalism (including attire)			

### Sample Commendation letter

Dear <state/territory> umpiring committee,  
 I can confirm that <insert name> has been actively umpiring at <insert club name>. <Insert name> is a well respected umpire at our club and someone who performs the role of Level 1 umpire frequently for our members and guests.  
 <Insert name> has completed approximately <x number of hours> of umpiring at our club over the past four years.  
 On behalf of our club, we are delighted to see <insert name> achieve their reaccreditation and are happy to provide support as required.

### ENDORSEMENT OF APPLICATION BY CLUB

The Committee has no reservations about the suitability of the applicant for umpiring at the level for which application is made. The Committee will arrange opportunities for the applicant to practice and prepare for accreditation testing of practical umpiring competence. The Committee will offer the applicant an equitable share of available future club umpiring work to assist with reaccreditation every four years. The Committee's recommendation of this application is recorded in the Club minute book.

CLUB: \_\_\_\_\_

POSITION: Club Secretary

OR Club President

(Tick appropriate)

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_