



Cunningham District Bowls Association Inc

ABN 30 083 980 317

PO Box 166 Acacia Ridge Qld 4110 | T: 0408 382 880 | W: cdba.org.au | E: cunninghamdba@gmail.com

EXPRESSION OF INTEREST FORM

Nominees must be financial members of and have declared for a club which is affiliated with the CDBA.

| | | |
|--------------------------------------------|----------------------------|--------------------------|
| Position (please tick relevant position/s) | Men's Selection Committee | <input type="checkbox"/> |
| | Ladies Selection Committee | <input type="checkbox"/> |

Responsibilities: Refer to attached documents which outlines the relevant committees' & individuals' roles and responsibilities which must be returned signed with this Expression of Interest and received by CDBA, by the 4pm Monday 14 August 2023. Email: cunninghamdba@gmail.com
(Pre-Requisite: Applicants for all positions must have their own email and phone number. All applicants must be financial Members of and have nominated a CDBA club as their declared club.)

Applicant's Details - Please Print

Surname:..... First Names:
Address
Post Code: Declared Club: BQ Number:.....
Daytime Contact No: Mobile No: 04
Email Address:

Short Curriculum Vitae of experience/skills relevant to the position/s applied for (if insufficient space please provide a signed attachment):

National:

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State:

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District:

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Club:

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Signature..... **Dated:**



DISTRICT SELECTION COMMITTEE

REPORTING RELATIONSHIPS: The Selection Committee is responsible to and reports to the CDBA Management Committee.

PURPOSE OF THE COMMITTEE: To select players, teams and sides to represent Cunningham District at all Inter-District and State District Sides Championship and special events as required.

Principal Responsibilities:

- Within the first 30 days of appointment the Selection Committee must convene and appoint a Chairperson
- Provide the Systems Administration Committee (SAC) with accurate details of upcoming events to be uploaded to the on-line nomination system that allows reasonable and sufficient time for player nominations and selections.
- Immediately after each event the Selection Committee shall provide write-ups and photos (where available) to the SAC for inclusion on the CDBA website and social media platforms.
- To liaise with the District Secretary to ensure all requirements are met for Inter-District and Bowls Queensland events
- To set realistic goals for the District Side to achieve
- Attend District and Inter-District representative events
- Submit names of players for each event for approval by the CDBA Management Committee prior to any player/team/side announcement.
- Advise the District Side Manager of selections made for any given event
- Advise unsuccessful nominees, prior to the teams/sides publication, for any given event
- Maintain a record of the number of District Representative games played by all players
- Conduct annual self assessments of the committee's operations
- In conjunction with the District Coach and Manager develop and document both annual and longer term plans, programs and strategies aimed at the improvement of the District sides performance
- Work and consult with the District Coach in regards to specialized team trainings or individual training programs.
- Work cohesively with all CDBA officials

Committee Chairperson (Roles & Responsibilities):

- Chair and convene all meetings or teleconferences, keeping minutes/records of these meetings of which a summary shall be included in the Selection Committee's quarterly (end of Aug, Nov, Feb, May) report to CDBA Management Committee.
- Prior to a meeting ensure all committee members have an agenda, necessary documentation and all other relevant information that will assist them to participate fully in the meeting
- Prepare a Quarterly (end of Aug, Nov, Feb, May) report to the Management Committee covering the activities for the month, report on events and results and details of each event attended by committee members including District and Club events which the selection committee member/s attended.
- Prepare a end of year report (July) and a report for October Council Meeting and a report for inclusion at the AGM (Feb)
- Document and update all processes used by the Selection Committee
- Prepare Succession Plans for Selection Committee positions

Key Result Areas:

The State District Sides Championship is the pinnacle of events for District Sides in Queensland. The ultimate goal is for the Cunningham District Side/s to win this event. Inter-District matches are viewed as development opportunities for players and teams.

Success of the Selection Committee shall be assessed by comparing actual results to forecast targets of the various competitions and shall include self-assessment by the members of the Selection Committee.

Limitations:

The committee members are not authorised to:

- Make policy or regulations or make a commitment to change any policy or regulation that may be binding on the CDBA
- Make press or social media statements that may be considered defamatory of the CDBA, CDBA Officials, or Players.
- Exceed budget or modify annual plan without prior Management Committee approval
- Directly approach Bowls Qld or Bowls Australia without the express authority of the CDBA Management Committee.

Signed By Applicant: _____ Date: _____